



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

MINUTES

PARKS COMMITTEE

Tuesday October 7th, 2025 5:30 p.m.

Board Room, 30 South First Street Winneconne, WI

Call to Order at 5:32 p.m. by chair Joshua Janikowski

Roll Call

Chair – Joshua Janikowski - present
Trustee – Jaci Stelzner - present
Trustee – Mary Kay Krings - present
Village Administrator – Logan Fuller - absent
Public Works Director- Allen Mankiewicz - present
Committee Member - Lani Stanek - present
Committee Member - David Reetz - absent
Committee Member – John Broderick - present
Committee Member – Steve Foster – absent

Approval of Minutes

Thursday September 11th

Motion by Stanek and seconded by Broderick to approve the minutes from Thursday September 11th as presented, carried by voice vote.

Public Participation

None

Communications

Allen stated that he is waiting on the gentlemen who inquired about starting a business for kayak rentals to reach back out, until then no update.

Operations Report

Personnel

Past 30 Days

- Total to date of 33 applicants apply for the field supervisor position
- We have completed 2 in person interviews for the field supervisor position
- Corey Wasinger's last scheduled day was October 4th

Next 30 Days

- Continuing in person interviews for the field supervisor position

Next 30 Days +

- Make a formal offer for the field supervisor position

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-381 and we will make every effort to accommodate the requests.

As defined under Wisconsin State Statute 19.82 a quorum of the Winneconne Village Board members may be present for informational purposes, but no Village Board action will be taken.

Equipment

- The 2023 zero turn lawn mower has a bad PTO clutch, part came in and the operators replaced the new clutch with the old one.
- Evaluating Snow and Ice equipment, taking inventory on consumables like plow blades, condition of equipment.
- Fluid changes and winter maintenance on all lawn mowers and other seasonal powered equipment.

Finance

We have spent year to date \$142,545.39 of the \$192,115.51 budgeted for 2025, 74.2%

Key Events

Previous 30 Days

- Completed installation of new siding on the barn (pending inspection from McMahon scheduled for 1 p.m. Tuesday)
- Began demolition of the concession stand
 - Start 9/30/2025 anticipated End 10/19/2025 this end date coincides with the beginning of BMD concrete contract which begins on October 20th
- Completed project outline for boat wash station (see handout)
- Fall fest one day event completed (close out reflections ongoing, to be complete by mid OCT)

Next 30 Days

- Complete demolition of concession stand at barn.
- Have the contract signed between the Village of Winneconne and BMD concrete
- Begin removals of ash trees in the parks (in house), operators are finishing crack sealing schedule first, then we will be turning our attention to ash trees
- Begin removals of ash trees in the parks (contracted)
- Fin Showboat will be pulled from the water Thursday October 9th 1st Street Boat Landing will be closed during that process.
- Premier Community Bank will be involved in a afternoon of service at the Parks October 13th

Next 30 to 120 Days

- Closing Parks/Winterization
- 2026 General budget support

Stats

Last 30 Days

Fishing pier pass sales: \$20 each

2023 – 413 pins
2024 – 419 pins
2025 YTD – 343 pins

Committee Member Foster has entered the meeting.

Next 30 Days

- Park Shelter Survey Results
 - Break down of this years scores compared to years past

SOPs

Last 30 Days

- Development of a comprehensive property book has began. (See handout)

A Property Book is essentially an inventory ledger that tracks all assets owned by the village—vehicles, equipment, tools, technology, and more. Here's how it supports SOP and policy creation:

- Establishes Accountability
- Supports Budgeting and Procurement Policies
- Enables Risk Management
- Improves Transparency and Compliance

Next 30 Days

Develop a fleet management plan

A Fleet Management Plan governs how vehicles and mobile equipment are used, maintained, and replaced. It's a key driver for operational efficiency and policy development:

Old Business

Marble Park Master Plan Update

- 2.2 million raised for phase one, John shared that the project was going to be highlighted on NBC tonight, discussion on coordination between all entities involved and how they will interact with each other

Update on Lake Winneconne Park Barn Renovation Project

- Siding has been completed and is undergoing a craftsmanship review provided by a third party (McMahon), Allen also presented a village contractor review sheet that will grade any sub-contractor on various aspects of their duties and requirements towards the Village.

Update on ordinance regarding overnight mooring

- Chad has this document, and it is under legal review

New Business

Update on Pickleball court resurfacing

- The pickleball court at Marble Park is having paint chip and a poking of the asphalt. Allen spoke with the salesman for fox valley asphalt from the original work and they haven't every seen anything like this, it will be covered under warranty, except for the fence removal should that be needed during repair work. No dates set but work will most likely take place in the spring once the ambient temperature is above 50 degrees.

Confirm Next Meeting Date

November 4th @ 5:30 p.m.

Adjourn

Motion by Foster and seconded by Krings to adjourn at 6:19 p.m. and carried by voice vote